

Project Engineer - Civil

Company

Experienced 50+ year old, family owned, Chicago area General Contractor. Projects include lump sum bid, construction management, design/build delivery contracts in civil and transportation markets. Please visit our website at www.harbour-cm.com for further information.

Responsibilities:

- Perform routine aspects of field and / or cost engineering
- Maintain Contract Document logs
- Assist in posting of documents
- Perform review of basic submittals (product data & samples)
- Maintain submittal log
- Maintain RFI log
- Maintain Bulletin/ASI log
- Maintain sketch logs
- Maintain contract document logs (Drawings, Specs & Revisions)
- Work in a team environment with Project Managers and Superintendents.

Qualifications:

- 1 – 4 years of related project experience.
- Knowledge of basic civil construction projects.
- Knowledge of Primavera scheduling, Microsoft Excel and Word required. Viewpoint Construction Project Management software a plus.
- The successful candidate should be a BS or MS [Engineering / Construction Management preferred] graduate or have similar field experience (4 years) with civil work.

We offer a competitive salary and benefits such as medical, dental, vision, vacation, sick pay, personal days, 401k and paid holidays. To be considered for this opportunity, please submit your cover letter and resume with salary history/requirements to HR@Harbour-cm.com

We would like to thank you for applying. We are sorry, but due to the volume of responses received, only qualified applicants will receive a response.

An Equal Opportunity Employer M/F/D/V. We value the benefits of diversity