



Harbour Contractors, Inc.

**Position Title:** Quality Inspector / Coordinator

We are seeking Inspectors for our team working on the O'Hare Modernization Program at Chicago's O'Hare International Airport. The Quality Inspector / Coordinator position is responsible for Quality Assurance and implementation in construction of the Contractor's Quality Control Plan. The Quality Inspector / Coordinator will report directly to the Quality Manager. The Quality Coordinator will assist the Quality Manager to oversee the OMP-CM quality assurance program as related to the construction of the OMP program.

**Responsibilities:**

- Assists with the oversight and compliance of the OMP CM Quality Assurance Plan.
- Monitors and evaluates the quality of activities performed by contractors for conformance with the contract documents and industry standards.
- Assists Quality Manager for assessing contractor's quality control plan.
- Assesses contractor quality control and quality assurance documentation to ensure that it is being recorded, controlled, maintained, distributed, and retained in accordance with the client's standards and requirements.
- Assists in preparation of the Monthly Project Quality Control Summary Chart and Report, if required.
- Monitors all documentation related to the issuance and tracking / closing of Non-Conformance Reports (NCRs) and Quality Deficiency Reports (QDRs).
- Assists Quality Manager in preparation of Percent Within Limits (PWL) documentation for concrete and/or asphalt pavements.
- Assesses OMP CM activities to assure that they remain effective and that they continue to meet the needs of the client and or the program.
- Other duties assigned by Construction Manager.

**Qualifications:**

- A BS degree in civil engineering, architecture, or construction-related degree is preferred or equivalent degree. In lieu of a BS degree, five years of construction inspection, quality assurance, and quality control experience.
- Three years of construction and engineering experience directly related to quality assurance and control on large-scale construction projects.
- Knowledge of construction quality assurance and control concepts and tools.
- Knowledge of policies and procedures related to quality assurance and control on material testing and quality plan implementation.
- Ability to work on multiple construction projects simultaneously.
- Ability to work with all members of the CM Team and to communicate with people at all levels.
- Must be able to pass Federal and City of Chicago background investigations for security badging purposes.

**Company**

We are an experienced, 50+ year old, family owned, Chicago area General Contractor. Projects include lump sum bid, construction management, design/build delivery contracts in civil and transportation markets. Please visit the Careers page on our website at [www.harbour-cm.com/careers/](http://www.harbour-cm.com/careers/) for further information on this and other positions available.

We offer a competitive salary and benefits such as medical, dental, vision, vacation, sick pay, personal days, 401k and paid holidays. To be considered for this opportunity, please submit your cover letter and resume with salary history/requirements to [Staffing@Harbour-cm.com](mailto:Staffing@Harbour-cm.com).

Thank you for applying. We are sorry, but due to the volume of responses received, only qualified applicants will receive a response.

An Equal Opportunity Employer M/F/D/V. We value the benefits of diversity.