

## **Construction Estimator**

Top rated Chicago area commercial general contractor is looking for a project estimator experienced in commercial / institutional general building construction to join our team.

## **Company**

Experienced 50+ year old, family owned, Chicago area General Contractor. Projects include lump sum bid, construction management, design/build delivery contracts. Please visit our website at [www.harbour-cm.com](http://www.harbour-cm.com) for further information.

## **Description and Responsibilities:**

The applicant will work under the supervision of the chief estimator and be tasked with developing project estimates on multiple projects in the conceptual, schematic and final design stages including:

- Review construction plans / specifications and break the scope of work into subcontractor trades.
- Develop bid strategy with estimating staff and management
- Subcontractor qualification and solicitation.
- Perform detailed quantity take offs and develop budget pricing per trade.
- Develop detailed estimates from conceptual level documents
- Review and qualify subcontractor proposals.
- Develop CPM schedules, project phasing and site logistics plans.
- Effectively communicate estimates and project concerns with estimating staff and management
- Creative value engineering and cost analysis
- Clearly and effectively present estimates to the Owner/Client
- Coordinate and assist project management with sub contract scope review and awards.

## **Qualifications:**

- B.S. in Construction Management or Civil Engineering
- Minimum 3 years' experience as project estimator on commercial projects greater than \$5 million
- Must be an effective leader with strong organizational skills.
- Strong oral and written communication skills.
- Strong knowledge of local subcontractor base
- Strong computer skills including proficiency in
  - Primavera Project Planner scheduling software
  - On-screen takeoff software
  - Proficient in Microsoft Office
- Only apply if you have experience in commercial construction as outlined above

We offer a competitive salary and benefits such as medical, dental, vision, vacation, sick pay, personal days, 401k and paid holidays. To be considered for this opportunity, please submit your cover letter and resume with salary history/requirements to [HR@Harbour-cm.com](mailto:HR@Harbour-cm.com)

We would like to thank you for applying. We are sorry, but due to the volume of responses received, only qualified applicants will receive a response.

An Equal Opportunity Employer M/F/D/V. We value the benefits of diversity